Region 1 Health Care Coalition  
Executive Steering Committee  

Friday, August 19th, 2011  
11:00am to 1:00pm  
NREMS Conference Room  

PRESENT:  

<table>
<thead>
<tr>
<th>Name</th>
<th>Agency</th>
<th>County</th>
<th>Present</th>
<th>Not Present</th>
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</thead>
<tbody>
<tr>
<td>Mark Nunes, Chair</td>
<td>Swedish Edmonds</td>
<td>Snohomish</td>
<td></td>
<td>X</td>
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<tr>
<td>Nancy Furness</td>
<td>Snohomish Health District</td>
<td>Snohomish</td>
<td></td>
<td>X</td>
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<tr>
<td>Carolyn Jordan</td>
<td>Valley General Hospital</td>
<td>Snohomish</td>
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<td>X</td>
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<tr>
<td>Linda Seger</td>
<td>Island Hospital</td>
<td>Skagit</td>
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<td>X</td>
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<tr>
<td>Peggi Shapiro</td>
<td>WSHA</td>
<td>Washington State</td>
<td></td>
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<tr>
<td>Daniel Dempsey</td>
<td>Skagit County Coroner</td>
<td>Skagit</td>
<td></td>
<td>X</td>
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<tr>
<td>Donna Smith</td>
<td>Skagit Public Health/MRC</td>
<td>Skagit</td>
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<td>X</td>
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COUNCIL STAFF PRESENT:  
Claus Joens, NREMS Executive Director.

CALL TO ORDER: Mark Nunes called the meeting to order at 11:05 a.m.

Tape Recorder did not tape this meeting. The following notes were taken manually.

APPROVAL OF MINUTES  
The Meeting minutes from July 08, 2011 were reviewed and passed with a motion from Mark Nunes, second from Linda Seger.

REVIEW OF ACTION ITEMS AND HANDOUTS  
Action items from previous meetings were updated as follows:

Wednesday, June 22, 2011, 11:00 – 1:00 pm, NREMS Conference Room  
Action Item 1: Peggi will send Linda a list of possible exercise contractors is completed.  
Action Item 5: Linda will talk to Mark about taking a break in meetings.

Thursday, April 14, 2011, 11:30 am – 1:00 pm, NREMS Conference Room  
Action Item 5: Linda will send Brittany the Presidential Directing and Brittany will send it out.  
Action Item 6: Brittany will contact Mr. T’s trophy or Lasting Impressions and email quote to Linda.

Friday, March 11, 2011, 11:00 am – 1:00 pm, NREMS Conference Room
Action Item 2: Linda will personally invite St. Joseph Hospital’s new Emergency Manager to attend future Coalition meetings. (Update 4/14/11) Linda said this has not been done yet. Contacted John Bidding about Larry and they are in limbo with his position as of now. (Deleted)

Friday, July 23, 2011, 11:00 am – 1:00 pm, NREMS Conference Room
Action Item 3: Anne suggested a motion to stagger the renewal of Chairs. Linda suggested when Mark gets back at the next Coalition that the committee develops this as part of their strategic planning. (Update 4/14/11) Still On Hold

Action Item 4: Once the Healthcare Preparedness Activities Worksheet is approved NREMS will forward out to the members.

Action Items to be completed for the next Steering Committee Meeting include:
Action Item 1: Claus will find the Presidential Directing Brittany received and send out
Action Item 2: How many people are going to attend the Russell Phillips presentation at the Health Care Coalition meeting
Action Item 3: Put Cascade Hospital on Russell Phillips on-site calendar
Action Item 4: Need updates to new ASPR Activities Sheet (Yellow Boxes and Last Two Columns)

RUSSELL PHILLIPS & ASSOCIATES UPDATE, Mark Nunes
Russell Phillips has their own proprietary data tracking system many of their clients use. However, for Region 1, data needs to pass through WATrac. There are both HIPPA and COBRA authorizations that need to take place. We need to understand the differences between a SURGE plan and an EVACUATION plan. We need to make sure we have the proper Memorandums of Understanding (MOU) s in place. Circumstances can be very different between a federal declaration of an emergency and a Governor’s declaration. We need to make sure we understand the two processes so the net effect is transparent to the health care system. We can suggest a common XML data format to WATrac to try to have Hospital Bed Tracking data automatically flow to WATrac as patients are admitted to the hospital or scheduled in the Emergency Department.

FMS STATION TRAINING- Nancy Furness
The Federal Medical Station program provides a deployable all-hazards medical asset designed to support and integrate inside of regional, state, tribal, and local healthcare agencies responding to catastrophic events and integrate inside of Regional, State, Tribal, and Local healthcare agencies responding to catastrophic events. FMS facilities are mobile and can be shipped anywhere in the US.

These facilities are:
- Scalable in size (50 bed increments)
- Adaptable to ANY 40,000 sq. ft. footprint (for a 250 bed unit). Smaller space may be used for smaller number bed units.
- Footprint may include multiple buildings or floors

FMS facilities can provide the following response capabilities:
- Medical Special Needs Sheltering for displaced persons with chronic diseases, limited mobility, or behavioral health requirements. (for the appropriate patient)
• Inpatient, non-acute treatment for areas where hospital bed capacity has been exceeded (for the appropriate patient).
• Support to quarantine missions isolating persons suspected of being exposed to or affected by a contagious disease (e.g. assist CDC Quarantine Stations).

In order to be eligible to receive FMS support, you must already have sufficient Healthcare Professionals trained to receive them. Sally Abbot at the department of health has lined up 19 positions for training, of which two (2) positions are eligible from the North Region. Two primary and two alternate candidates will be identified. Training will be located in Vancouver, Washington on November 15 and 16 and is sponsored by HHS Region X.

**ASPR DELIVERABLE REPORT, Claus Joens**

The most recent report is from June 27, 2011. The two (2) far left columns for equipment inventory list due July 31, 2011 and the NIMS due June 30, 2011 need to be filled in with the date this was completed. North Region will email follow up to complete these columns.

There are also 31 sections where follow up is required. North Region will email those facilities and complete the spreadsheet.

**FY2011 ALLOCATION LIST, Mark Nunes**

The Committee discussed the following (same as the last meeting):

**Budget Based on $383,000.00 (10% reduction)**

<table>
<thead>
<tr>
<th>Russell Phillips Phase 2</th>
<th>$55,000.00 (Already Committed)</th>
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<tr>
<td></td>
<td>$328,000.00 Balance</td>
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**In Order of Priority:**

<table>
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<tr>
<th>NREMS</th>
<th>$40,000.00</th>
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<tr>
<td>Full Scale Exercise (With the 4 topic)</td>
<td>$50,000.00</td>
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**Regional Training:**

- ABLS- 2 Trainings ($15,000.00) (St. Joseph & Providence)
- ADLS
- C/C ERTI- DOH is doing (Paid)
- COOP
- Critical Incident Stress Management?
- BCFS-Dee ACF training?

**$45,000.00**

WATrac may require additional financial support to remain viable in the future. The Region has a great deal invested in supporting this system and desire for it to continue.

**REGION 1 ACF AND UASI FUNDS, Nancy Furness**

The Regional exercise did a good job identifying future opportunities with Alternate Care Facilities (ACF). In particular, the mobile facility did not contain pediatric cribs. Some
consideration should be given to acquiring some or determining where the pediatric cribs are going to come from in the future. Swedish has purchased some “pack’n’play” type cribs to suffice in an emergency situation. It would be good to find out what other facilities are using so we have a better understanding of available resources for the next exercise.

**DISCUSSION AND QUESTIONS, Group Discussion**
Homeland Security papers were discussed; as was the ASPR contract that is not approved yet. Island Hospital will conduct a Command and Control exercise in December or January. They will also provide train the trainer training for the Region. Medical Reserve Corps was also discussed.

**GOOD OF THE ORDER**
Having no further business, the meeting was adjourned at 1:04 p.m.

**NEXT MEETING DATE**
Friday, September 9, 2011
11:00am to 1:00pm
NREMS Conference

Respectfully submitted by Claus Joens, NREMS